**Stage Three: Final Essay**:

Write your essay on a separate piece of loose-leaf paper to be handed in with your assignment.  (Each student writes their paragraph on their own sheet of paper and you can hand them in together). Take turns proofreading the essay before you hand it in. Here is a checklist of things to watch for before you submit your group work. Please underline your thesis statement and the topic sentences of each paragraph.

**Complete this checklist and hand it in with your essay:**

Have you underlined your thesis statement?         \_\_\_\_

Have you underlined your topic sentences?          \_\_\_\_

Have you linked each paragraph either to the one before, or to your thesis? \_\_\_\_          Have you checked for spelling and punctuation? \_\_\_\_

Is your essay written in the present tense?          \_\_\_\_

Have you avoided using “I” and “You”                   \_\_\_\_

Did you follow the outline?                           \_\_\_\_

Do you have a title?                                  \_\_\_\_

Does your concluding paragraph link back to your thesis and highlight the

main points of your essay?      \_\_\_\_

Do you have a final thought provoking comment at the very end of your essay?    \_\_\_\_

Total: 30 Points

Participation of all group members                  5 Points

Brainstorming                                         5 Points

Outline                                                 10 Points

Final Essay                                         10 Points

                                                          **30 Points**

